



Personal Details					
Title	Mr	Miss	Ms	Mrs	Other
Student ID:					
Given Name:					
Other Name(s):					
Family name:					
Gender:	<input type="checkbox"/> Female		<input type="checkbox"/> Male		
Date of birth:					
Nationality:					

Contact Details	
Street address:	
Suburb/Postcode:	
State/City/Country:	
Phone number:	
Email address:	
<p>Do you currently hold a visa in Australia? If yes, please indicate which type and the expiry</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Student <input type="checkbox"/> Tourist <input type="checkbox"/> Other (specify)</p> <p>Visa number: <input type="checkbox"/> Copy attached</p> <p>Visa expiry date:</p>

Passport	
Passport number:	
Country of issue:	
Expiry date:	
Office use:	<input type="checkbox"/> Copy of ID page attached

Next of Kin (in case of emergency contact)	
Name:	
Relationship:	
Phone number:	
Email address:	



Education achieved	
Name of highest qualification (or equivalent) achieved?	<input type="checkbox"/> Year 12 <input type="checkbox"/> Certificate <input type="checkbox"/> Diploma <input type="checkbox"/> Degree
Copies of all completed qualifications	<input type="checkbox"/> copy attached
Do you have an IELTS score?	<input type="checkbox"/> Yes <input type="checkbox"/> No Score:
Do you have a TOEFL score?	<input type="checkbox"/> Yes <input type="checkbox"/> No Score:
Please list the details of the ELICOS/Language School you are currently enrolled in (if applicable)	Name of School: Course(s) enrolled in and start/end date(s):

Course payment plan	
Please select one of the following payment plans for your course(s)	<input type="checkbox"/> Full fee <input type="checkbox"/> Monthly <input type="checkbox"/> Per term
Did you abide by the conditions of your student visa with your previous provided (e.g. attend classes and progress in your course)?	<input type="checkbox"/> Yes <input type="checkbox"/> No If you answered no to this question, please tell us why
When did you complete your course with your previous provider in Australia?	Date of completion: <i>Please provide the qualification you achieved at this provider</i>

Overseas Student Health Cover (OSHC)	
Do you require Overseas Student Health Cover (OSHC)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Please provide details of your current cover (if applicable).	Start Date: End Date: Dates you require to be covered by Kingston Academy:



Do you wish to apply for Course Credit/RPL? (VET students only)		
<i>If yes, please refer to the Student Handbook</i>		<input type="checkbox"/> Yes <input type="checkbox"/> No
What course are you enrolling in:	Order (1 2 3)	Preferred Start Date
098452F General English		
CHC30121 Certificate III in Early Childhood Education and Care		
CHC50121 Diploma of Early Childhood Education and Care		
BSB40120 Certificate IV in Business		
BSB50120 Diploma of Business		
BSB60420 Advanced Diploma of Leadership and Management		
BSB80120 Graduate Diploma of Management (Learning)		



Unique Student Identifier (USI)												
20. Would you like Kingston Academy of Australia to apply for a USI on your behalf?	<input type="checkbox"/> Yes <u>Go to Question 22</u> <input type="checkbox"/> No – <u>please read the statement below and complete question 21.</u>											
<p><i>From 1 January 2015, we Kingston Academy of Australia can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). If you have not yet obtained a USI you can apply for it directly at http://www.usi.gov.au/create-your-USI/ on computer or mobile device.</i></p>												
21. Enter your unique student identifier	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 10%;"></td> </tr> </table>											
22. Town/City of Birth (shown on your passport)												
Identification Evidence												
<p>When we create a USI on behalf of a student or when a student creates their own USI, the USI Registry System will confirm that the details entered exactly match those on the student's chosen form of ID from the list below. Please tick the relevant form of ID below and enter the details required for that form of ID.</p>												
<input type="checkbox"/> Current Driver's License State/Territory issued: _____ License number: _____ Expiry Date: ___/___/___ <i>(day/month/year)</i>	<input type="checkbox"/> Australian Passport Document Number: _____ Expiry Date: ___/___/___ <i>(day/month/year)</i>											
<input type="checkbox"/> Certificate of Registration by Descent Acquisition date ___/___/___ <i>(day/month/year)</i>	<input type="checkbox"/> Non Australian Passport (with Australian Visa) Passport number _____ Country of Issue: _____ Expiry Date: ___/___/___ <i>(day/month/year)</i>											
<input type="checkbox"/> Current Medicare Card Card Number: _____ Individual reference number: _____ <i>next to your name on Medicare card</i> Expiry Date ___/___ <i>(month/year)</i> Card Colour <input type="checkbox"/> Green <input type="checkbox"/> Yellow <input type="checkbox"/> Blue	<input type="checkbox"/> Citizenship Certificate Stock number: _____ Acquisition date ___/___/___ <i>(day/month/year)</i> <input type="checkbox"/> ImmiCard Card Number: _____											



Authorisation for USI

I understand that in accordance with section 11 of the Student Identifiers Act 2014, Kingston Academy of Australia will securely destroy personal information which we collect from individuals solely for the purpose of applying for a USI on their behalf as soon as practicable after we have made the application or the information is no longer needed for that purpose, unless we are required by or under any law to retain it.

I have read and I consent to the collection, use and disclosure of my personal information pursuant to the information detailed at <http://www.usi.gov.au/Training-Organisations/Pages/Privacy-Notice.aspx>

If applicable (not required if you have answered No at question 21)

- I authorise Kingston Academy of Australia to apply pursuant to sub-section 9(2) of the Student Identifiers Act 2014, for a USI on my behalf



Student Declaration:

1. I declare that all the information provided in this application is accurate and complete and that Kingston Academy may refuse my Enrolment Application or cancel my enrolment if any of the above provided information is found to be incorrect or misleading.
2. I declare and understand that if I have provided any fraudulent information with respect to Financials and/or Visa History, then I forfeit any refund of fees paid to Kingston Academy.
3. I understand that by completing my Enrolment Application and Genuine Temporary Entry (GTE) Questionnaire (where applicable), I am giving my written consent to Kingston Academy to independently verify the information provided by me and to request further documentation as required.
4. I declare that I am a Genuine Temporary Entrant and a Genuine Student. Please refer to the Department of Immigration and Border Patrol (DIBP) website for further details: <https://www.border.gov.au/Trav/Stud/More/Genuine-Temporary-Entrant>
5. I understand that by signing this application form, I may be sent a Formal Letter/s of Offer/Written Agreement Contract from Kingston Academy if all of the admission requirements are met.
6. I authorise Kingston Academy to contact me by SMS, email or phone.
7. I give Kingston Academy permission to obtain official records / confirm details from a previous educational institution attended by me listed on this form.
8. I have read and understood all of the information on this form.
9. I am aware of my obligation to pay outstanding fees and understand non-payment of fees can lead to payment default fees applied and cancellation of my course enrolment by Kingston Academy.
10. I am aware I must abide by visa conditions throughout my enrolment period in Australia including maintaining attendance and course progress.
11. I understand my enrolment fee payable with the lodgement of this form is not refundable.
12. I understand my material fee is not refundable.
13. I understand the additional CoE(s) deposit is non-refundable if a CoE is cancelled at the student's request.
14. I have read and understand the Refund Policy of my enrolment with my training provider.
15. I understand that the Refund Policy can change subject to Kingston Academy's discretion and any requested refunds will be subject to the Refund Policy at the time of the request.
16. I understand that Kingston Academy reserves the right to change the Fees and Charges Policy at its discretion and the policy applied to payment defaults, Ezidebit fees, Payment Plan changes, CoE changes, Change of Course Fees, Cancellation Fees, Transfer Fees etc will be the Fees and Charges Policy at the time of the payment default or requested changes.
17. I understand living costs in Australia may be higher than my home country.
18. I understand Tuition and Non-Tuition fees may change during my course and is subject to Kingston Academy's discretion.
19. I have been provided with Pre-enrolment information including the Kingston Academy International Student Handbook and marketing information containing:
 - Entry requirements for the course including English language, academic requirements, work experience and course credit/RPL where applicable;
 - Course content, duration, qualification/s on completion, modes of study and assessment methods;
 - Kingston Academy's campus locations, Kingston Academy general description of facilities, equipment, learning and library resources;
 - Details of any arrangements Kingston Academy has with any other organisations to provide the course (where applicable);
 - Course related fees;
 - The Kingston Academy Refund, Deferment, Suspension and Cancellation Policies;
 - A description of the ESOS Framework;
 - Costs of living in Australia, accommodation options, and obligations of schooling for any school aged dependents I may have.
20. I acknowledge that prior to commencement of my course I must provide a Unique Student Identifier Number (USI). If I do not have a USI number I authorise Kingston Academy to enquire and apply for a USI number on my behalf.
21. I have been provided with relevant currency information such as whether a qualification has been superseded or removed from a training package.
22. I am aware I can obtain additional copies of the International Student Handbook, Policies, Procedures and Marketing Information from the Kingston Academy website
23. I acknowledge that information collected on this form and during my enrolment in order to meet Kingston Academy's obligations under the ESOS Act and the National Code 2018; to ensure student compliance with the conditions of my visa and



my obligations under Australian Immigration Laws generally. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007. Information collected about me on this form and during my enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, the Tuition Protection Service Administrator. In other instances, information collected on this form or during my enrolment can be disclosed without my consent where authorised or required by law.

Student details:	
Student name:	
Student signature:	
Date:	